

S-E-C-R-E-T

November 2, 1983

MEMORANDUM FOR: Director of Training and Education

THROUGH: OTE Records Management Officer
DDA Records Management Officer

FROM:
Agency Records Management Officer

STAT

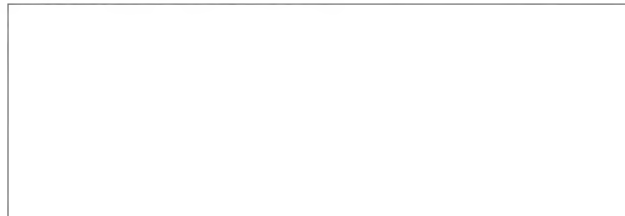
SUBJECT: Office of Training and Education Records Control Schedule

1. Attached for your review and approval is the Office of Training and Education Records Control Schedule. An abbreviated version of this schedule will be submitted to the National Archives and Records Service (NARS) for final approval by the Archivist of the the United States, based on NARS review of the attached full-text version.

2. Following approval by the Archivist, a copy of both versions of the schedule will be forwarded to the Senate Select Committee on Intelligence (SSCI). Records may not be destroyed under the approved schedule until a 60-day period established for SSCI comment has expired.

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Attachment:
As stated



UNCLASSIFIED When Separated
From Enclosure

S-E-C-R-E-T

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CONCUR:

OTE Records Management Officer

Date

DDA Records Management Officer

Date

APPROVED:

Director of Training and Education

Date

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DDA/OIS/RMD/RSB, [redacted] gj (27 Oct 1983)

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Distribution:

- Original - RSB Subject: OTE RCS w/att
- 1 - Addressee wo/att
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